

ASHTABULA COUNTY TECHNICAL & CAREER CENTER BOARD OF EDUCATION

The meeting of the Ashtabula County Technical & Career Center Board of Education was called to order by President Mrs. Klingensmith on Monday, November 19, 2018, at 6:30 p.m. in the board room in “B” building of A-Tech.

Present: Ed Brashear, Steve Candela, William Hill, Michael Kennedy, Barbara Klingensmith, Christine Seuffert, Harlan Waid, Supt. Brockway, Treasurer Elly, Shae Ballard, Kathy Brashear, Skyler Brown, Jeff Seth, and several administrators.

Absent: None

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The meeting was opened with the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

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It was moved by Mr. Brashear and seconded by Mr. Candela that the minutes of the regular October meeting as sent to all board members prior to this meeting be approved and their reading be dispensed with.

MINUTES

ROLL CALL: Candela, yes; Hill, yes; Kennedy, yes; Klingensmith, yes; Seuffert, yes; Waid, yes; Brashear, yes.
Motion carried.

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It was moved by Mr. Hill and seconded by Mr. Candela that the financial reports for October including the following investments be approved:

FINANCIAL REPORTS

Premier Savings Deposits
None

Premier Savings Withdrawals
None

Huntington MMAX Deposits

10/31/18 October MMAX Interest Added to Investments \$4,065.95

Other Investments

None

Average Interest Rate for October from Huntington Premier Savings: .010%
October Interest Earned from Premier Savings: \$19.11

Average Interest Rate for October from Huntington MMAX: 1.9%
October Interest Earned from Huntington MMAX: \$4,065.95

Huntington Activity Account Interest Earned for October: \$.92

Total All Funds Invested as of 10/31/18 \$6,915,710.68
Interest Earned FTD as of 10/31/18 \$32,716.86

ROLL CALL: Hill, yes; Kennedy, yes; Klingensmith,
yes; Seuffert, yes; Waid, yes; Brashear,
yes; Candela, yes.
Motion carried.

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It was moved by Mr. Candela and seconded by Mr. Brashear that bills for October be approved. Vouchers were presented to board members for their review.

BILLS

ROLL CALL: Kennedy, yes; Klingensmith, yes; Seuffert,
yes; Waid, yes; Brashear, yes; Candela,
yes; Hill, yes.
Motion carried.

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Youth Opportunities provided a handout and gave a presentation.

**NEW
BUSINESS**

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It was moved by Mr. Candela and seconded by Ms. Seuffert Board approve the following personnel items:

**PERSONNEL
ITEMS-
RESIGNATION**

1. It is recommended that the Board accept the resignation of Liisa Hake, High School English Instructor, effective June 3, 2019.

ROLL CALL: Klingensmith, yes; Seuffert, yes;
Waid, yes; Brashear, yes; Candela, yes;
Hill, yes; Kennedy, yes.
Motion carried.

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It was moved by Mr. Brashear and seconded by Mr. Hill that the Board approve the following personnel items:

PERSONNEL
ITEM
EMPLOYMENT

1. It is recommended that Veronica Whitacre-Charles be issued a contract for 2018-2019 school year to serve as the Business Office Specialist Instructor, on an as needed as scheduled basis, not to exceed 70 hours at \$21.00 per hour pending proper certification, satisfactory criminal records background check and sufficient student enrollment, in accordance with ORC 3319.11(1) and 3319.11(e).
2. It is recommended that Tom Boos be issued a contract for the 2018-2019 school year to serve as the Industrial Maintenance Aide, on an as needed as scheduled basis by the Superintendent not to exceed 30 hours at Step 0 on the Non Bargaining Non Certified Staff Miscellaneous Services Salary Schedule, in accordance with ORC 3319.083.
3. It is recommended that Nancene Seese be issued a contract to serve as the Financial Aid Specialist, on an as needed as scheduled part-time basis by the Superintendent, at her current rate of pay until June 30, 2019.
4. It is recommended that the Deborah Boyd-Tressler be issued a part-time contract for Youth Opportunities as “yO!” Job Monitor, on an as needed as scheduled basis by the Superintendent, at her current rate of pay until June 30, 2019.
5. It is recommended that the following be issued contracts as substitutes in the areas listed, on an as needed as scheduled basis for the 2018-2019 school year at the rates listed, pending satisfactory criminal records background check and proper certification, in accordance with ORC 3319.083:

Susan May	Cafeteria/Custodial	\$11.88/hour
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Debbie Childs Cafeteria \$11.88/hour

ROLL CALL: Seuffert, yes; Waid, yes;
 Brashear, yes; Candela, yes; Hill, yes;
 Kennedy, yes; Klingensmith, yes.
 Motion carried.

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It was moved by Mr. Hill and seconded by Mr. Candela
that Board approve the following Reduction-In-Force:

**REDUCTION-
IN- FORCE**

1. The Superintendent recommends to eliminate the Adult Cosmetology Program in accordance with Article 11.4F and to implement a Reduction in Force in accordance with said article. Further the Superintendent recommends that the Board take action to reduce Susan Marsch, Adult WFD Cosmetology Instructor, per Article IX – Reduction In Force of the Teachers Negotiated Agreement upon the completion of the teach out for the current student body estimated to be December 19, 2018.

ROLL CALL: Waid, yes; Brashear, yes;
 Candela, yes; Hill, yes; Kennedy, yes;
 Klingensmith, yes; Seuffert, yes.
 Motion carried.

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It was moved by Mr. Candela and seconded by Ms. Seuffert that the
Board approve the following field trips:

**OUT-OF-COUNTY/
STATE FIELD
TRIPS**

- a. Software & Application Design
December 5, 2018 Cleveland, OH
- b. Masonry & Hardscape Construction
December 6, 2018 Cleveland, OH
- c. Health Care Academy II- Dental/Pharmacy
December 10, 2018 Erie, PA

ROLL CALL: Brashear, yes; Candela, yes;
 Hill, yes; Kennedy, yes; Klingensmith,
 yes; Seuffert, yes; Waid, yes.
 Motion carried.

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It was moved by Mr. Candela and seconded by Mr. Brashear that the Board approve Program/Student Job Sites:

**PROGRAM/
STUDENT
JOB SITES**

1. It is recommended that the Board approve Carpentry students to perform work for the Lakeside High School Softball Team to build a new batting helmet rack.
2. It is recommended that the Board approve Horticulture, Landscaping, & Parks Management students to assist Conneaut Medical Center with their "Healing Garden".
3. It is recommended that the Board approve Construction & Building Maintenance students to perform work for Camp Whitewood to construct six (6) benches and two (2) picnic tables.
4. It is recommended that the Board approve Horticulture, Landscaping, & Parks Management students to work with the Ashtabula County Metroparks for the 2018-2019 school year.

ROLL CALL: Candela, yes; Hill, yes;
Kennedy, yes; Klingensmith, yes; Seuffert,
yes; Waid, yes; Brashear, yes.
Motion carried.

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It was moved by Mr. Candela and seconded by Ms. Seuffert that the Board accept the following donations:

DONATIONS

1. The following companies have donated cash/services for student training in Precision Machining & Manufacturing for the Robot contest:

Fenton MFG	\$500.00
Reese Machines	\$250.00
WECALL Inc.	\$750.00

ROLL CALL: Hill, yes; Kennedy, yes;
Klingensmith, yes; Seuffert, yes; Waid,
yes; Brashear, Candela, yes.
Motion carried.

It was moved by Ms. Seuffert and seconded by Mr. Candela that the Board enter into agreements to provide work experience for Youth Opportunities students. Funds will be provided pending approval of contact with Area 19/NOCCOG for the Youth Opportunities Program:

YO!
WORKSITE
AGREEMENTS

Ashtabula County District Library
Ashtabula Dream Center
Beatitude House
Conneaut Human Resources
E-Comm Café
Lighthouse Harvest Foundation
Metal Massage

ROLL CALL: Kennedy, yes; Klingensmith, yes;
Seuffert, yes; Waid, yes; Brashear, yes;
Candela, yes; Hill, yes.
Motion carried.

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It was moved by Mr. Candela and seconded by Ms. Seuffert that the Board authorizes the removal of several items of instructional nature, several pieces of equipment that are beyond repair or obsolete and no longer useable for instructional or for operational needs and authorizes the Superintendent to dispose of or cannibalize said items.

REMOVE ITEMS
FROM
INVENTORY

ROLL CALL: Klingensmith, yes; Seuffert, yes;
Waid, yes; Brashear, yes; Candela, yes;
Hill, yes; Kennedy, yes.
Motion carried.

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It was moved by Dr. Waid and seconded by Mr. Candela that the Board authorize the Superintendent to enter into Service Agreements with:

SERVICE
AGREEMENTS

1. Grand Valley School District to offer ELL support for Administration of the Ohio English Language Proficiency Assessment (OELPA) Testing (pending approval by their respective Board of Education) from October 1, 2018 to June 30, 2019.

2. All-In Staffing Payroll Service Agreement for the Youth Opportunities Program beginning October 1, 2018 to June 30, 2019.

ROLL CALL: Seuffert, yes; Waid, yes; Brashear, yes; Candela, yes; Hill, yes; Kennedy, yes; Klingensmith, yes.
Motion carried.

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Dr. Brockway spoke about the Ashtabula County Enterprise Zone-Kennametal, Inc.- \$155 million expansion for Orwell Site, will retain 275 jobs with \$1 million payroll, 75% for 15 years. Dr. Waid asked how much tax money? Dr. Brockway answered 25% of \$1.2 million.

**SUPT'S
REPORT**

Dr. Brockway spoke about the Sophomore Showcases- November 15, 19, and 20.

Dr. Brockway spoke about the Career Night- November 29, 2018 – 5:00 p.m. to 7:00 p.m.

Dr. Brockway spoke about the Holiday Dinner- December 6, 2018. Looking for servers 4:30 p.m. to 7:00 p.m.

Dr. Brockway spoke about the Holiday Parades- have 3 more left. Had Ashtabula parade on Friday, Conneaut this Friday, then Jefferson and Geneva.

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It was moved by Ms. Seuffert and seconded by Mr. Candela that the meeting be adjourned at 7:17 p.m. with the next regular meeting to be held on Monday, December 17, 2018, beginning at 6:30 p.m. in the board room.

ADJOURNMENT

ROLL CALL: Waid, yes; Brashear, yes; Candela, yes; Hill, yes; Kennedy, yes; Klingensmith, yes; Seuffert, yes.
Motion carried.

President

Treasurer